



Application for Approved Organic Input Certification

Check all that apply	<input type="checkbox"/> Processor	<input type="checkbox"/> Wholesaler	<input type="checkbox"/> Retailer	<input type="checkbox"/> Importer	<input type="checkbox"/> Packer	
Applicant(s) legal name in full, as it will appear on the certificate. For example company, partnership or sole trader name.						
Trading As						
Brand Names						
ABN						
Postal Address						
Location/s of facility						
Phone				Fax		
Mobile				Website		
Email address						

Total % of Approved Organic Input Production	
Approximate Approved Organic Input turnover (\$)	
Processing rates eg volumes of production, rates etc	
Outline your intended Approved Organic Input production	

Operational Days of Week	
Contact Person Name	
Email Address	
Phone	Mobile

Exporting – If yes list possible destinations below. *You cannot export to the EU.*

Briefly describe any neighbouring activities which may impact adversely on your ability to maintain the approved organic input integrity of the products you intend to produce.

Include all products that will be included under the scope of your certification. All products to be labelled Approved Organic Input will need to have the formulations and labels approved by OFC prior to production and sale of product.

Approved Organic Input Name	Description for manufacturing, processing and preparation.	Volume expected to be processed

If further room is needed, attach a list to this application.

PREVIOUS AND/OR OTHER APPROVED ORGANIC INPUT CERTIFICATION

If your operation is currently certified by another organisation please advise the following

Certifier Name	
Certification Number/s	
Expiry Dates	

I authorise the release of any documents or information relating to the certification of my operation from the certifier listed above.

If you have been but are no longer certified with another organisation, please include the following

Certifier Name	
Old Certification Number/s	
Certification expiry date	
Why are you no longer certified	
Any outstanding corrective actions or issues	
Other previous certifications	

Office Use Only

Application Received	Signature		Date	
Application Accepted	YES <input type="checkbox"/>	NO <input type="checkbox"/>	RR	Comments
Signature			Date	

Declaration:

I _____, hereby make an application to become a client of The Organic Food Chain Pty Ltd (OFC) for the purpose of becoming a certified Organic/Bio-Dynamic Operator. I have read and understand the *OFC Certification Policies For Operators*. I agree to abide by the requirements of the OFC & the *National Standard for Organic and Bio-Dynamic Produce*.

I provide the above information on the understanding that it is confidential and will only be used by OFC for the purposes of this application. I understand that if the information I have supplied is incorrect, incomplete or untrue my application will be null and void.

In order to assess compliance to the National Standard for Organic and Bio-Dynamic Produce and meet regulatory requirements, OFC needs to share your information to other parties involved in OFC's compliance and certification activities.

OFC may use and disclose your personal information for the primary purpose for which it is collected. OFC may also use and disclose your personal information for reasonably expected secondary purposes which are directly related to the primary purpose and you would reasonably expect us to use the information for this secondary purpose. Otherwise OFC will not disclose your personal information unless the conditions of the Australian Privacy Principles are met, for example you have consented to the use or disclosure; or the use or disclosure is required or authorised by law.

A reasonably expected secondary purpose includes audits conducted on OFC for the purpose of accreditation of OFC by domestic and international agencies, including but not limited to the Australian Department of Agriculture, Fisheries and Forestry (DAFF) and Joint Accreditation System of Australia and New Zealand (JAS-ANZ).

From time to time OFC are required to disclose information to others on your behalf. It is implied in every engagement with you that OFC has your consent to make all necessary and reasonable disclosures to others. It is also implied that OFC have your consent to determine if another party has a genuine need to obtain access to your personal information. In circumstances which fall outside those circumstances set out above, OFC will seek your consent before using or disclosing the information.

As an OFC certified applicant, I give permission for OFC to disclose information acquired during the course of inspection or certification activities (e.g. application, inspection report, soil/product sample tests, organic management plan, farm/facility map, formulations and label approvals) with such parties. These parties may include, but are not limited to, OFC personnel, Directors, inspectors, consultants, sub-contractors, testing laboratory, reviewers, and impartiality review committee. All of these parties have signed a confidentiality agreement with OFC.

I also give permission for OFC to share my certification documents with 3rd party accreditation agencies (e.g. the DAFF, JAS-ANZ) when these agencies are auditing OFC or where legislation or government accreditation requires information to be disclosed to these third parties.

I understand that it is a requirement of certification that my certification details are made publicly available on the OFC website.

Upon acceptance of this application, the applicant will formally be in a contract with OFC for Certification Services.

The applicant will at all times disclose to OFC information that pertains to their certification and to their business structure. EG: Name, Address, Phone, etc

Operators can be subject to unannounced inspections as part of their Organic/Bio-Dynamic Certification as per section 4.1.5 of the *National Standard for Organic and Bio-Dynamic Produce*.

The applicant will at all times comply with the requirements under the *National Standard for Organic and Bio-Dynamic Produce*.

Signed _____

Date _____