



## Application for Small Operator Organic or Bio-dynamic Certification

I understand that the 'Small Operator' program is only for business that meets the turnover threshold of up to \$100,000 excluding GST.

No ☐ Please contact OFC – this is not the correct certification application for you.

Yes ☐ Continue completing this form.

|                                                                                                                                 |                                                                          |                                   |                                    |                                     |                                   |
|---------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------|-----------------------------------|------------------------------------|-------------------------------------|-----------------------------------|
| Check all that apply                                                                                                            | <input type="checkbox"/> Organic<br><input type="checkbox"/> Bio-Dynamic | <input type="checkbox"/> Producer | <input type="checkbox"/> Processor | <input type="checkbox"/> Wholesaler | <input type="checkbox"/> Retailer |
| Applicant(s) legal name in full, as it will appear on the certificate.<br>For example company, partnership or sole trader name. |                                                                          |                                   |                                    |                                     |                                   |
| Trading As                                                                                                                      |                                                                          |                                   |                                    |                                     |                                   |
| ABN                                                                                                                             |                                                                          |                                   |                                    |                                     |                                   |
| Postal Address                                                                                                                  |                                                                          |                                   |                                    |                                     |                                   |
|                                                                                                                                 |                                                                          |                                   |                                    |                                     |                                   |
| Location/s of farm or facility                                                                                                  |                                                                          |                                   |                                    |                                     |                                   |
|                                                                                                                                 |                                                                          |                                   |                                    |                                     |                                   |
|                                                                                                                                 |                                                                          |                                   |                                    |                                     |                                   |
| Phone                                                                                                                           |                                                                          | Fax                               |                                    |                                     |                                   |
| Mobile                                                                                                                          |                                                                          | Website                           |                                    |                                     |                                   |
| Email address                                                                                                                   |                                                                          |                                   |                                    |                                     |                                   |

|                                                                                                           |                  |        |  |
|-----------------------------------------------------------------------------------------------------------|------------------|--------|--|
| Approximate annual gross organic/bio-dynamic sales                                                        | Excluding GST \$ |        |  |
| Total Area of Production (ha)                                                                             |                  |        |  |
| Total Area of Intended Organic or Bio-Dynamic Production (ha)                                             |                  |        |  |
| Outline your intended organic or bio-dynamic production (eg Beef cattle, crops, food products, cosmetics) |                  |        |  |
|                                                                                                           |                  |        |  |
|                                                                                                           |                  |        |  |
| Operational Days of Week                                                                                  |                  |        |  |
| Contact Person Name                                                                                       |                  |        |  |
| Email Address                                                                                             |                  |        |  |
| Phone                                                                                                     |                  | Mobile |  |

Briefly describe any neighbouring activities which may impact adversely on your ability to maintain the Organic/bio-dynamic integrity of the products you intend to produce.

List below other farming activities undertaken on the property an example may be a citrus orchard which is not covered under the organic management program but the management of which may impact on the Organic/bio-dynamic integrity of the rest of the property.

Do you use compost? YES ☐ NO ☐

Do you irrigate? YES ☐ NO ☐

If yes, please describe the source of your water:

Which regulations apply to the use of this water source?

### PRODUCTS TO BE CERTIFIED

Please list all types of livestock, crops or products to be produced under the certification. A list of specific types not categories must be listed eg Wheat not Grain. Please note that only products listed will appear on your certificate. It is essential that all products to be certified appear on the application. Attach an extra sheet if required.

| Livestock |  |  |
|-----------|--|--|
|           |  |  |
|           |  |  |
| Crops     |  |  |
|           |  |  |
|           |  |  |
| Other     |  |  |
|           |  |  |
|           |  |  |

### PAST AND PROJECTED ROTATION (if applicable)

The rotation may be either full farm or individual paddocks where individual areas of the farm are utilised for specific crops possibly as a result of their unsuitability for other enterprises eg. Permanent pasture, orchards etc.

| Paddock | 3 years ago | 2 years ago | Last year | Current Year | Next year | Year 2 | Year 3 |
|---------|-------------|-------------|-----------|--------------|-----------|--------|--------|
|         |             |             |           |              |           |        |        |
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|         |             |             |           |              |           |        |        |
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**ANIMAL PRODUCTION**  
**LIVESTOCK ON PROPERTY (if applicable)**

| Stock Type      | Breed       | Number | End Product         |
|-----------------|-------------|--------|---------------------|
| Eg. Male/Female | Hereford    | 36     | Meat, Organic       |
| Eg. Male        | Dairy Cross | 15     | Meat, Not Organic   |
| Eg. Ewes        | Merino      | 400    | Meat, Wool, Organic |
|                 |             |        |                     |
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What type of grazing is undertaken on your property?

Cell Grazing ☐

Intensive Grazing ☐

Rotational Grazing ☐

**PREVIOUS AND/OR OTHER ORGANIC/BIO-DYNAMIC CERTIFICATION**

If your operation is currently certified by another organisation please advise the following:

|                        |  |
|------------------------|--|
| Certifier Name         |  |
| Certification Number/s |  |
| Expiry Dates           |  |

I authorise the release of any documents or information relating to the certification of my operation from the certifier listed above.

If you have been but are no longer certified with another organisation, please include the following:

|                                              |  |
|----------------------------------------------|--|
| Certifier Name                               |  |
| Old Certification Number/s                   |  |
| Certification expiry date                    |  |
| Why are you no longer certified              |  |
| Any outstanding corrective actions or issues |  |
| Other previous certifications                |  |

### DECLARATION OF INPUTS

I have used the following Inputs during the last three years. Include all pest, weed, animal and insect – control in and around and under buildings, along boundary lines, hedge rows etc, all veterinary chemicals, antibiotics, growth promotants, fertilizers, seed treatments etc.

| Input/Additive | Date Used | Used For |
|----------------|-----------|----------|
|                |           |          |
|                |           |          |
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Add an extra sheet if necessary or any additional records.

| Office Use Only      |                              |                             |    |          |
|----------------------|------------------------------|-----------------------------|----|----------|
| Application Received | Signature                    |                             |    | Date     |
| Application Accepted | YES <input type="checkbox"/> | NO <input type="checkbox"/> | RR | Comments |
| Signature            |                              |                             |    | Date     |

**Declaration:**

I \_\_\_\_\_, hereby make an application to become a client of The Organic Food Chain Pty Ltd (OFC) for the purpose of becoming a certified Organic/Bio-Dynamic Operator. I have read and understand the *OFC Certification Policies For Operators*. I agree to abide by the requirements of the OFC & the *National Standard for Organic and Bio-Dynamic Produce*.

I provide the above information on the understanding that it is confidential and will only be used by OFC for the purposes of this application. I understand that if the information I have supplied is incorrect, incomplete or untrue my application will be null and void.

In order to assess compliance to the National Standard for Organic and Bio-Dynamic Produce and meet regulatory requirements, OFC needs to share your information to other parties involved in OFC's compliance and certification activities.

OFC may use and disclose your personal information for the primary purpose for which it is collected. OFC may also use and disclose your personal information for reasonably expected secondary purposes which are directly related to the primary purpose and you would reasonably expect us to use the information for this secondary purpose. Otherwise OFC will not disclose your personal information unless the conditions of the Australian Privacy Principles are met, for example you have consented to the use or disclosure; or the use or disclosure is required or authorised by law.

A reasonably expected secondary purpose includes audits conducted on OFC for the purpose of accreditation of OFC by domestic and international agencies, including but not limited to the Australian Department of Agriculture, Fisheries and Forestry (DAFF) and Joint Accreditation System of Australia and New Zealand (JAS-ANZ).

From time to time OFC are required to disclose information to others on your behalf. It is implied in every engagement with you that OFC has your consent to make all necessary and reasonable disclosures to others. It is also implied that OFC have your consent to determine if another party has a genuine need to obtain access to your personal information. In circumstances which fall outside those circumstances set out above, OFC will seek your consent before using or disclosing the information.

As an OFC certified applicant, I give permission for OFC to disclose information acquired during the course of inspection or certification activities (e.g. application, inspection report, soil/product sample tests, organic management plan, farm/facility map, formulations and label approvals) with such parties. These parties may include, but are not limited to, OFC personnel, Directors, inspectors, consultants, sub-contractors, testing laboratory, reviewers, and impartiality review committee. All of these parties have signed a confidentiality agreement with OFC.

I also give permission for OFC to share my certification documents with 3rd party accreditation agencies (e.g. the DAFF, JAS-ANZ) when these agencies are auditing OFC or where legislation or government accreditation requires information to be disclosed to these third parties.

I understand that it is a requirement of certification that my certification details are made publicly available on the OFC website.

Upon acceptance of this application, the applicant will formally be in a contract with OFC for Certification Services.

The applicant will at all times disclose to OFC information that pertains to their certification and to their business structure. EG: Name, Address, Phone, etc

Operators can be subject to unannounced inspections as part of their Organic/Bio-Dynamic Certification as per section 4.1.5 of the *National Standard for Organic and Bio-Dynamic Produce*.

The applicant will at all times comply with the requirements under the *National Standard for Organic and Bio-Dynamic Produce*.

Signed \_\_\_\_\_

Date \_\_\_\_\_