

Organic and/or Bio-Dynamic Producers Fee Structure

Set Up Procedures

Stages of Certification	Action Taken	Cost to Client
Initial Enquiry	Information kit including application form sent.	Nil
Application	Application processed and reviewed. If suitable for organic certification audit invoice issued.	\$120 (inc GST)
Procedures Kit	Starter kit including copies of relevant standards & appropriate documents sent to client. Includes free verbal assistance to establish Organic Management Records.	Nil

Audit Process / Fees

Stages of Certification	Action Taken	Number	Use of Logo	Cost to Client	Travel Costs if Applicable
Initial Audit	Identifies what needs to be implemented to achieve certification. Audit completed once audit fee is paid	One	Nil	\$1950 + GST	Yes – 'See Notes'
1 st Year Inconversion Audit	Client to further develop and refine record system for organic status. To be completed prior to anniversary date initial audit.	One	Inconversion Logo	\$1950 + GST	Yes – 'See Notes'
2 nd Year Inconversion Audit	To ensure records and operation can meet full organic status. To be completed prior to certification expiry.	One	Inconversion Logo	\$2100 + GST	Yes – 'See Notes'
1 st year Organic Audit	To demonstrate full compliance with organic standards for three or more years. To be completed prior to certification expiry.	One	OFC Organic Logo	\$2300 + GST	Yes – 'See Notes'
Ongoing Annual Audits	Annual audit to ensure full compliance with organic standards. To be completed prior to certification expiry.	One	OFC Organic Logo	\$2700 + GST	Yes – 'See Notes'
Additional Audits	Additional Audits for sub-processors & additional properties.	Each	OFC Organic Logo	\$1700 + GST	Yes – 'See Notes'
National Organic Mark	Application Processed & Reviewed	One	National Organic Mark	TBA	Nil
	Review of existing labels for addition of National Organic Mark	Each	National Organic Mark	TBA	Nil

Stages of Certification	Action Taken	Number	Use of Logo	Cost to Client	Travel Costs if Applicable
Label Review	Label assessed for approval.	Each		\$110 + GST	Nil
Formulation Review	Formulation assessed for approval.	Each		\$110 + GST	Nil
Interim Certificate Fee	Only charged when required due to late payment.	Each		\$55 + GST	Nil
Transport Declaration Book	For the use of transport of Certified Organic Produce	Each		\$35 + GST + postage \$11	Nil

Full Organic Certification will commence 3 years and 1 day from date of initial audit if all audits are approved.

NOTES:

1. For continuing certification, payment in full must be made 1 month prior to the audit due date. Payments not received by this date may result in suspension of use of the OFC Logo.
2. All international audits will incur a travel fee of \$1,100 plus GST. Audits in Western Australia may incur a travel fee of \$700. Audits in areas greater than 500km from Brisbane, Sydney or Melbourne may incur a travel fee of \$330.
3. Any additional site visits and compliance work to the above will attract additional fees.
4. Larger than average sized operations are quoted per job.
5. Group certification negotiable.
6. No levies, no export certificate fees.
7. Fees non-refundable after audit conducted or after 30 days from receipt.
8. Sub-processors are subject to an application fee.
9. OPC's required to be mailed overseas will be charged a fee for postage.
10. Interim Certificates issued due to late payment of audit invoice will have \$60.50 fee which is required to be paid prior to release of interim certificate.
11. Administration fee of \$385 may be charged for reinstatement of certification after suspension or decertification.
12. Fees for use of the National Organic Mark will be determined after discussion with OISCC is finalised.