

Processor Fee Structure

Set Up Procedures

Stages of Certification	Action Taken	Cost to Client
Initial Enquiry	Information kit including application form sent.	Nil
Application	Application processed and reviewed. If suitable for organic certification audit invoice issued. Application fee is non-refundable.	\$120 (inc GST)
Procedures Kit	Starter kit including copies of relevant standards & appropriate documents sent to client. Includes free verbal assistance to establish Organic Management Records.	Nil

Audit Process / Fees

Stages of Certification	Action Taken	Number	Use of Logo	Cost to Client	Travel Costs if Applicable
Ongoing Annual Audits	Annual audit to ensure full compliance with organic standards. To be completed prior to certification expiry.	One	OFC Organic Logo	\$2700 + GST	Yes – 'see notes'
Additional Audits	Additional Audits for sub-processors & additional properties.	Each	OFC Organic Logo	\$1700 + GST	Yes – 'see notes'
National Organic Mark	Application Processed & Reviewed	One	National Organic Mark	TBA	Nil
	Review of existing labels for addition of National Organic Mark	Each	National Organic Mark	TBA	Nil
Label Review	Label assessed for approval.	Each		\$110 + GST	Nil
Formulation Review	Formulation assessed for approval.	Each		\$110 + GST	Nil
Interim Certificate Fee	Only charged when required due to late payment.	Each		\$55 + GST	Nil

NOTES:

- For continuing certification, payment in full must be made 1 month prior to the audit due date. Payments not received by this date may result in suspension of use of the OFC Logo.
- All international audits will incur a travel fee of \$1,100 plus GST. Audits in Western Australia may incur a travel fee of \$700. Audits in areas greater than 500km from Brisbane, Sydney or Melbourne may incur a travel fee of \$330.
- Any additional site visits and compliance work to the above will attract additional fees.
- Larger than average sized operations are quoted per job.
- Group certification negotiable.
- No levies, no export certificate fees.
- Fees non-refundable after audit conducted or after 30 days from receipt.
- Sub-processors are subject to an application fee.
- OPC's required to be mailed overseas will be charged a fee for postage.
- Interim Certificates issued due to late payment of audit invoice will have \$60.50 fee which is required to be paid prior to release of interim certificate.
- Administration fee of \$385 may be charged for reinstatement of certification after suspension or decertification.
- Fees for use of the National Organic Mark will be determined after discussion with OISCC is finalised.