



## GUIDELINES FOR THE ISSUE OF ORGANIC PRODUCE CERTIFICATES TO ALL MARKETS

Issued by the Department of Agriculture (the department) Export Organic Program – May 2014

### Overview

1. This guideline provides information to help facilitate:
  - (1) the completion of Organic Produce Certificates (OPC) by exporters; and
  - (2) the issue of OPCs by certifying officers in Approved Certifying Organisations.
2. The Approved Certifying Organisations issue OPCs on behalf of department, for organic and bio-dynamic produce (as defined under the *Export Control (Organic Produce Certification) Orders*) exported from Australia. This certification provides assurance to the importing country that the product has been produced in accordance with Australia's organic export system (including export legislation, National Standard, Administrative Arrangements and importing country requirements).
3. The export of certified organic produce can be undertaken via:
  - (1) The department export system - all products must be made in accordance with the National Standard for Organic and Bio-Dynamic Produce<sup>1</sup>; or
  - (2) A conformity assessment arrangement between a certifying organisation and the relevant importing country authority for certified product which is made strictly in accordance with the requirements of the approving overseas country. Products under this system must not be traded with other countries unless prior approval<sup>2</sup> by department has been given.

<sup>1</sup> [www.daff.gov.au/biosecurity/export/organic-bio-dynamic](http://www.daff.gov.au/biosecurity/export/organic-bio-dynamic)

<sup>2</sup> Department of Agriculture approval is based on assessment for compliance with the current version of the National Standard for Organic and Bio-Dynamic Produce

Guidelines for the Issue of Organic Produce Certificates to all Markets			
Date Published	Current Version Number	Document Owner	Page Number
May 2014	4	Department of Agriculture - Export Organic Program	
September 2012	3	DAFF Export Organic Program	
November 2011	2	AQIS Organic and Bio-Dynamic Program	
January 2010	1	AQIS Organic and Bio-Dynamic Program	Page 1 of 19

## Organic Produce Certificates

4. There are three types of Organic Produce Certificates;

- (1) **Organic Produce Certificate EX1399**, for all countries other than those within the European Union and Switzerland,
- (2) **Certificate of Inspection for Import of Products from Organic Production into the European Community EX11300** (EU), for European member state countries only.

The member states of the EU include Austria, Belgium, Bulgaria, Cyprus, Czech Republic, Denmark, Estonia, Finland, France (includes Guadeloupe, Martinique, Reunion Island, French Guiana [Cayenne], St Pierre and Miquelon, Mayotte, and French Southern Territories), Germany, Greece, Hungary, Italy, Latvia, Lithuania, Luxembourg, Malta, Netherlands, Poland, Portugal, Republic of Ireland, Romania, Slovakia, Slovenia, Spain (includes Canary Islands and Gibraltar), Sweden and United Kingdom.

and

- (3) **Swiss Confederation Import Certificate** (Swiss) for the import of organic farming products to Switzerland.

5. Approved certifying organisations, exporters / operators should first confirm importing country requirements prior to the export of Australian certified organic produce.
6. Only Australian products which have been certified to the National Standard for Organic and Bio-Dynamic Produce or a conformity assessment system by approved certifying organisation are eligible to be listed on an OPC.
7. Any local or overseas products that are certified under a private or other Standard are not eligible for an OPC.
8. Certified imported organic ingredients used in the manufacture of Australian made goods must be substantially transformed to be eligible for certification on an OPC.
9. The organic produce certificates are available in an electronic format and thus capable of being transferred via email. OPCs must not be signed electronically by an operator or approved certifying organisation unless it has been approved or is expressly permitted by an importing country authority. A code/cipher system must be developed by the approved certifying organisation for uniquely identifying each organic produce certificate.

Guidelines for the Issue of Organic Produce Certificates to all Markets			
Date Published	Current Version Number	Document Owner	Page Number
May 2014	4	Department of Agriculture – Export Organic Program	
September 2012	3	DAFF Export Organic Program	
November 2011	2	DAFF Organic and Bio-Dynamic Program	
January 2010	1	DAFF Organic and Bio-Dynamic Program	Page 2 of 19

10. OPCs are accountable Government documents and each certifying organisation must document and implement a system for the use and reconciliation for organic produce certificates, and system for providing monthly reports to the department via email. These requirements will be assessed.
11. The department must receive and maintain records relating to organic produce certificates and exports. This includes cancelled or damaged certificates. The end-of-month report format must detail each organic produce certificate including exporter and importer details, country of destination, type and quantity of goods exported, consignment departure and arrival dates and the date on which the certificate was signed and the stamp of the approved certifying organisation applied. The format for these monthly reports must be in MS Excel or MS word, or other program capable of being converted to one of these software programs.

### Issuing OPCs

12. The *Export Control (Organic Produce Certification) Orders* clause 1.05 states that “export of organic produce is prohibited unless an Organic Produce Certificate has been issued under these orders for the produce.”
13. Certificates must be issued prior to the consignment (to which the certificate relates), departs Australia. In the case of produce destined for the European Union the EU OPC must accompany the goods to the premises of the first consignee.

**Note:** Conditions relating to export documentation requirements may change without notice. It is advisable therefore that exporters and approved certifying organisations are fully conversant with the importing country requirements prior to issuing documentation.

### OPC to be completed and returned to the approved certifying organisation for issue

14. Only certified products that are “Product of Australia”<sup>3</sup> or “Made in Australia”<sup>4</sup> can be issued with an OPC. No OPC must be issued for products produced or manufactured in / or exported from countries other than Australia.

<sup>3</sup> Refer to *Competition and Consumer Act 2010*

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Guidelines for the Issue of Organic Produce Certificates to all Markets			
Date Published	Current Version Number	Document Owner	Page Number
May 2014	4	Department of Agriculture – Export Organic Program	
September 2012	3	DAFF Export Organic Program	
November 2011	2	DAFF Organic and Bio-Dynamic Program	
January 2010	1	DAFF Organic and Bio-Dynamic Program	Page 3 of 19

15. All relevant sections / fields of the OPC must be completed by the certified operator or exporter as per the instructions in Attachments 1, 2 and 3 and returned to the approved certifying organisation for verification before the consignment is shipped.

**Note:** After all information has been added to the OPC by the exporter; any blank areas remaining on the certificate should be ruled out to avoid any additional information being added after issue. Thereafter, the certificate shall be forwarded to the approved certifying organisation for signing and stamping following verification.

16. Upon receipt of the completed OPC, the certificate is signed and dated by an authorised person from the approved certifying organisation.

**Note:** An OPC can only be issued by approved certifying organisation if it is completed in full and signed by the certified operator / exporter first.

**Note:** OPCs must not be backdated. If non-compliance is confirmed the department will apply sanctions, such as suspending the right to issue official certification, to the approved certifying organisation.

## Completing Organic Export Certificates

17. The description of the commodity and consignment to which the certificate relates must be clearly identified using lot identifier or date coding. The description area of an OPC should contain full description details including product description (name, size, and quantity), batch numbers, expiry / best before dates, container numbers / marks, total number of packages and total weight of each item. As batch numbers cannot be stamped on fresh produce, operator identification of the produce needs to be used in the description area for reconciliation purposes.

18. Where produce requires export documentation under other Export Control Orders - such as Meat, Dairy, Fish, Eggs, Horticulture or Grain products - information relating to export documentation such as Notice of Intention, Health / Export Certificates and / or Request for Permit (RFP) must be recorded in the area designated for 'related certification'. See Attachment 1 for more details.

19. Where there is related export documentation, the details on the OPC must match the product type, product units, weights, product codes etc. See Attachment 1 for more details.

Guidelines for the Issue of Organic Produce Certificates to all Markets			
Date Published	Current Version Number	Document Owner	Page Number
May 2014	4	Department of Agriculture – Export Organic Program	
September 2012	3	DAFF Export Organic Program	
November 2011	2	DAFF Organic and Bio-Dynamic Program	
January 2010	1	DAFF Organic and Bio-Dynamic Program	Page 4 of 19

## Alterations to an OPC

20. All information on the OPC must be legible – preferably typed.
21. The approved certifying organisation’s representative must not issue an OPC that is illegible.
22. The approved certifying organisation’s representative must not issue an OPC that contains alterations. The approved certifying organisation’s representative must not issue an OPC where the details are not clear. The use of correction fluid (i.e. white out) is prohibited.
23. If an OPC is received with alterations or corrections, the certifying organisation must mark the OPC as ‘cancelled’ and request the exporter to complete a replacement certificate. The cancelled certificate should be kept by the certifying organisation and be documented by the certifying organisation. If an OPC has been issued by a certifying organisation, the exporter or other responsible person must not alter the information contained thereon. The exporter should ensure that the issued OPC is accurate before using it for export. If there is an error, a replacement OPC can be issued by the certifying organisation prior to export.
24. An approved certifying organisation may issue a “replacement” OPC where the details of the export have changed and the OPC returned to the approved certifying organisation. The returned OPC must be cancelled before issuing the replacement OPC. Replacement OPCs must have the following statement on them “***Issued as a replacement for OPC #####.***” The cancelled certificate should be kept by the certifying organisation and be documented by the certifying organisation. A replacement certificate can only be issued where the consignment has not yet departed Australia. If a consignment has left Australia an OPC can be cancelled, however a replacement certificate cannot be issued without approval from the certifying organisation.

## Issuing of OPCs

25. An OPC must be issued by an approved certifying organisation prior to the consignment being exported from Australia. All products intended for export must be listed on the OPC.
26. The use of attachments is not permitted. Where all items do fit onto an OPC, the use of multiple certificates for single consignments is the Department’s protocol. The Program will consider, on a case by case basis, requests to allow the use of attachments for particular

Guidelines for the Issue of Organic Produce Certificates to all Markets			
Date Published	Current Version Number	Document Owner	Page Number
May 2014	4	Department of Agriculture – Export Organic Program	
September 2012	3	DAFF Export Organic Program	
November 2011	2	DAFF Organic and Bio-Dynamic Program	
January 2010	1	DAFF Organic and Bio-Dynamic Program	Page 5 of 19

consignments. No attachments to OPCs are permitted unless prior written approval has been given by the department for that consignment.

27. Where multiple OPCs are used for a single consignment, the related OPC numbers should be identified in the related certification box of each OPC. For example if OPCs 11000, 11001 and 11002 were all used for one consignment, the related certification box of:

- 11000 would say "Page 1 of 3 refer to OPCs 11000, 11001 & 11002"
- 11001 would say "Page 2 of 3 refer to OPC 11000, 11001 & 11002"
- 11002 would say "Page 3 of 3 refer to OPC 11000, 11001 & 11002".

28. If the approval is given to use attachments, it must be clear that the attached pages constitute a single certificate. This is managed through each page being identified with the same unique certificate number and pages being numbered (such as 1 of 2) and each page being initialed and stamped by the certifying organisation.

### **Rejecting / Cancelling an OPC**

29. An OPC that does not meet the requirements for export or contains any errors or is incomplete must be rejected and then cancelled by the approved certifying organisation.

30. A rejected / cancelled OPC should be marked 'cancelled' and be documented by the certifying organization.

31. A decision on why this action was taken must be documented by the approved certifying organisation and kept with the cancelled copy of the OPC.

### **Approved certifying organisations returning issued OPCs**

32. When an approved certifying organisation has signed and stamped an OPC, they will return the original copy to the exporter operator that will ensure this "issued" OPC is used to facilitate the export of the consignment.

**Note:** In the case of product to the EU, the original certificate must accompany the consignment at the port of entry.

### **Return of an issued OPC by the exporter where an export has been cancelled**

33. Any cancelled exports where an OPC has been issued will require the OPC to be cancelled and returned to the approved certifying organisation within 7 days of cancellation. The

Guidelines for the Issue of Organic Produce Certificates to all Markets			
Date Published	Current Version Number	Document Owner	Page Number
May 2014	4	Department of Agriculture – Export Organic Program	
September 2012	3	DAFF Export Organic Program	
November 2011	2	DAFF Organic and Bio-Dynamic Program	
January 2010	1	DAFF Organic and Bio-Dynamic Program	Page 6 of 19

certifying organisation will then retain the copy for their records and document the details in the register.

### **Specific market access requirements**

34. Some of our trading partners have specific requirements relating to exports of organic product from Australia,

**Japan** – exports are listed on an Ex1399 OPC.

35. Under Australia’s equivalence arrangement with Japan, exports are for plant and plant products only.

36. OPCs must have the departmental address in the bottom left hand corner of the ‘Description of produce’ section of the OPC for plant and plant products only.

37. Organic products exported to Japan under the equivalence arrangement that have not had the JAS-mark applied to the label in Australia can only be exported to JAS organic certified importers in Japan.

38. OPCs issued for organic exports under a conformity assessment agreement (i.e. products other than plant and plant products) must not have the departmental address on the OPC.

**Taiwan** – exports of all certified product are listed on an Ex1399.

39. OPCs must not be issued for offal and bone exports.

40. OPCs must contain full description details including product description (name, size, and quantity), batch numbers, expiry / best before dates, container numbers / marks, total number of packages and total weight of each item. As batch numbers cannot be stamped on fresh produce, operator identification of the produce needs to be used in the description area for reconciliation purposes, other description details may be required.

41. Taiwan has a nil tolerance to residues.

**European Union** – exports of certified product to the EU are detailed on the Ex11300 Certificate of Inspection (i.e. EU OPC). The export of livestock or livestock products is under a prior approval process with the EU authority. Exports to the EU must be

Guidelines for the Issue of Organic Produce Certificates to all Markets			
Date Published	Current Version Number	Document Owner	Page Number
May 2014	4	Department of Agriculture – Export Organic Program	
September 2012	3	DAFF Export Organic Program	
November 2011	2	DAFF Organic and Bio-Dynamic Program	
January 2010	1	DAFF Organic and Bio-Dynamic Program	Page 7 of 19

- Physically inspected / verified by approved certifying organisation or a risk assessment process is undertaken for each consignment prior to signing and stamping of the Ex11300 EU OPC; (see AQIS Notice 2011/9 for details)
- listed on an Ex11300 EU OPC which must be completed and issued prior to departure; and
- the Ex11300 EU OPC must accompany the consignment at the port of entry and to the first consignee.

**Singapore** - exports of certified products to Singapore are detailed on an Ex1399 OPC.

42. Certified egg and egg products of Australian origin for export to this market must be sourced from egg producers and / or egg processors that are listed by the Agri-Food and Veterinary Authority of Singapore.

## Definitions

43. *Aborted* means bringing something to an end at an early stage.

44. *Cancelled* means to stop the use of an OPC.

45. *Certification* means an official document / process that gives proof and details of something.

46. *Conformity assessment arrangement* is an agreement between an individual Australian certifying organisation and an overseas government entity for eligibility of that certifying organisation to certify goods for export to the importing country under the agreement.

47. *Export documentation* means a document from the department required to facilitate an export arrangement (e.g. health certificate, request for permit (RFP), and phytosanitary certificate).

48. *Exporter* means a person who exports, or intends to export, certified organic produce.

49. *Issue*, in relation to export certification means "signing and stamping" of the original Organic Produce Certificate by the approved certifying organisation.

50. *Made in Australia* means a product that is made from local and imported ingredients that has been substantially transformed in the production process in Australia.

51. *National Standard for Organic and Bio-Dynamic Produce* means the Standard that needs to be met for product to be eligible for export (the Standard, National Standard, NS).

Guidelines for the Issue of Organic Produce Certificates to all Markets			
Date Published	Current Version Number	Document Owner	Page Number
May 2014	4	Department of Agriculture – Export Organic Program	
September 2012	3	DAFF Export Organic Program	
November 2011	2	DAFF Organic and Bio-Dynamic Program	
January 2010	1	DAFF Organic and Bio-Dynamic Program	Page 8 of 19



52. *OPC - Organic Produce Certificate* means an official government certificate used to facilitate a consignment of Australian certified organic produce to an overseas country (refer: Order 1.06 of the *Export Control (Organic Produce Certification) Orders*).
53. *Product of Australia* means a product that has been produced with ingredients that are all of Australian origin.
54. *Request for Permit (RFP)* means the request for an export permit which provides the legal permission to allow goods to leave Australia.
55. *Substantially transformed* means a fundamental change...in form or nature such that the goods existing after the change are new and different goods from those existing before the change.
56. *Third Party Trader* means an exporter that obtains organic goods for export from other organically certified businesses.

Guidelines for the Issue of Organic Produce Certificates to all Markets			
Date Published	Current Version Number	Document Owner	Page Number
May 2014	4	Department of Agriculture – Export Organic Program	
September 2012	3	DAFF Export Organic Program	
November 2011	2	DAFF Organic and Bio-Dynamic Program	
January 2010	1	DAFF Organic and Bio-Dynamic Program	Page 9 of 19

**EX1399 - Organic Produce Certificate**

Eligible to be used for the export of Australian certified organic products to all countries outside of the European Community (refer to 4 (2) above for list of countries) and Switzerland.

Use this list to check that each box contains the required information

**Box titled - 'Exporter name and address'**

Full Name of Exporter

Full location address details – (Not PO Box)

Street number and name

Suburb / Town, State, Postcode

**Box titled - 'Consignee name and address'**

Full name of Consignee

Full location address details – (Not PO Box)

Street number and name

Suburb / Town, State, Post / Zip code

Country

**Box titled - 'Australian port of loading'**

Place where shipment is loaded for export

**Box titled - 'Vessel / Aircraft details'**

Flight number / shipping details.

**Box titled - 'Date of departure'**

Date shipment is scheduled to leave the Australian Port of loading

**Note:** *The certificate must have been completed and approved ('issued' by the certifying organisation) before the Date of Departure*

Guidelines for the Issue of Organic Produce Certificates to all Markets			
Date Published	Current Version Number	Document Owner	Page Number
May 2014	4	Department of Agriculture – Export Organic Program	
September 2012	3	DAFF Export Organic Program	
November 2011	2	DAFF Organic and Bio-Dynamic Program	
January 2010	1	DAFF Organic and Bio-Dynamic Program	Page 10 of 19

Box titled - '**Port of discharge**'

Place where the shipment is unloaded from the ship / aircraft

Box titled - '**Country of final destination**'

Name of country the shipment has been exported to

Box titled - '**Approved Certifying Organisation name and address**'

Full Name of Certifying Organisation issuing the OPC

Full location address details – (Not PO Box)

Street number and name

Suburb / Town, State, Postcode

Box titled - '**Marks, container nos.                      Type of packages including any specific weight or count                      Description of produce including trade name**'

Marks, container nos. - Batch number / container number of each product listed (could include expiry date). This information is for traceability purposes

**Type of packages including any specific weight or count** - Description of the type of product being sent

**Description of produce including trade name** - full description details including product description (name, size, and quantity), batch numbers, expiry / best before dates, container numbers / marks, total number of packages and total weight of each item. As batch numbers cannot be stamped on fresh produce, operator identification of the produce needs to be used in the description area for reconciliation purposes. Example – Container # G332434 Big Mamas spaghetti pasta sauce 5 of 12 x 175gm jars expiry 30/2/2012 Batch # 234567)

Box titled - '**Total number of packages**'

Total number of boxes / cartons / items of the product in the shipment (these numbers should be checked and match the total weight for the product item)

Box titled - '**Total quantity (Kg, L, MT)**'

Total weight / volume of each product listed in kilograms or litres (this weight should be the total of the number of packages x the weight of the item. E.g. 8 boxes of 24x1kg tetra packs apple juice =192kg) (this information should be checked and match the product items)

Guidelines for the Issue of Organic Produce Certificates to all Markets			
Date Published	Current Version Number	Document Owner	Page Number
May 2014	4	Department of Agriculture – Export Organic Program	
September 2012	3	DAFF Export Organic Program	
November 2011	2	DAFF Organic and Bio-Dynamic Program	
January 2010	1	DAFF Organic and Bio-Dynamic Program	Page 11 of 19

Box titled - '**Certified producer(s) or manufacturer(s) details**'

Name *and certification number* of the certified producer / manufacturer of the product.

**Note:** *this is the name and certification number of the actual producer or manufacturer of the product NOT the exporter unless the producer / manufacturer are exporting the product they have made themselves. If shipment is of a mixed consignment, multiple entries are required here. This cannot be a third party trader.*

Box titled - '**Related certification (eg Notice of Intention, Health, Phytosanitary, or RFP number)**'

The information in this box must only relate to Government (i.e. the department) certification.

Related Government certificate number of export permit / certificate required to export the commodity (Example: OPCs containing dairy products require a health certificate to be exported from Australia. The health certificate number or RFP needs to be listed here – Examples of acceptable layout are: Health Cert 445533 or HC 445533 or Health 445533 or RFP 987654321)

**Note:** An RFP is a request for permit – this is a reference number given upon request for an export permit. On the department system the RFP and the relevant certificate issued are linked, so either reference is acceptable.

When obtaining a certificate from the department (health / RFP / phytosanitary etc) no reference to organic should be included on the certificate. The OPC verifies that the products are organic. The certificate from the department verifies the health and safety requirements of the products to meet an importing country's quarantine requirements.

Box titled - '**Declaration by Exporter**'

Full name and signature of the exporter and the date the OPC was completed and signed.

**Note:** Completion of this box is the exporter's declaration that the products listed on the OPC are Australian products certified organic / bio-dynamic by one of the approved certifying organisations in compliance with the National Standard for Organic and Bio-Dynamic Produce or under a certifying organisation's conformity assessment arrangement (USDANOP, JAS, and Korea).

Guidelines for the Issue of Organic Produce Certificates to all Markets			
Date Published	Current Version Number	Document Owner	Page Number
May 2014	4	Department of Agriculture – Export Organic Program	
September 2012	3	DAFF Export Organic Program	
November 2011	2	DAFF Organic and Bio-Dynamic Program	
January 2010	1	DAFF Organic and Bio-Dynamic Program	Page 12 of 19

Box titled - '**Declaration by Approved Certifying Organisation**'

Full name and signature of the approved certifying organisation representative authorising the use of the OPC for export. Do not sign the OPC if the exporter has not signed the 'Exporter Declaration' box.

Date must be the date the OPC was signed by the approved certifying organisation representative.

**Note:** Completion of this box is the certifying organisation's declaration that the products listed on the OPC have been verified by the approved certifying organisation as being Australian products that have been certified organic / bio-dynamic by one of the approved certifying organisations in accordance with the National Standard for Organic and Bio-Dynamic Produce, or complies with the conformity assessment agreement (e.g. USDANOP, JAS, Korea) held between the relevant importing country authority and the certifying organisation issuing the OPC.

Do not sign / approve the OPC unless all products listed on the OPC can be verified as being certified and compliant with the National Standard for Organic and Bio-Dynamic Produce or compliant with the certifying organisation's conformity assessment arrangement.

Box titled - '**Stamp of Approved Certifying Organisation**'


Stamp of approved certifying organisation signing / approving the OPC

Export of goods on a certificate not displaying an original stamp, are not deemed valid and may not be accepted by some importing countries.

Once an OPC is signed and stamped by the certifying organisation it is considered 'issued'.

Guidelines for the Issue of Organic Produce Certificates to all Markets			
Date Published	Current Version Number	Document Owner	Page Number
May 2014	4	Department of Agriculture – Export Organic Program	
September 2012	3	DAFF Export Organic Program	
November 2011	2	DAFF Organic and Bio-Dynamic Program	
January 2010	1	DAFF Organic and Bio-Dynamic Program	Page 13 of 19

# Attachment 1 - Example of EX1399 - Organic Produce Certificate

Exporter name and address		No:			
Consignee name and address		 <b>Australian Government</b> Department of Agriculture  <i>Export Control Act 1982</i>  <b>ORGANIC PRODUCE CERTIFICATE</b>  Official certificate with respect to certified organic and biodynamic produce			
Australian port of loading				Approving Certifying Organisation name and address	
Vessel/Aircraft details	Date of departure				
Port of discharge	Country of final destination				
Marks, container Nos.	Type of packages including any specific weight or count	Description of produce including trade name	Total number of packages	Total quantity (Kg/L/MT)	
Certified producer(s) or manufacturer(s) details					
Related certification (e.g. Notice of Intention, Health, Phytosanitary or RFP number)					
Declaration by Exporter		Declaration by Approved Certifying Organisation		Stamp of Approved Certifying Organisation	
I hereby declare that the information supplied on this form is true and correct in every particular and that the certified produce described above is acceptable for sale in Australia.		The certified produce described above has been prepared in accordance with the National Standard for Organic and Biodynamic Produce, or satisfies a conformity assessment arrangement and for this reason, I endorse this certificate.			
----- Print Name		----- Print Name			
----- Signature	----- Date	----- Signature	----- Date		

EX1399 - 04/14

Guidelines for the Issue of Organic Produce Certificates to all Markets			
Date Published	Current Version Number	Document Owner	Page Number
May 2014	4	Department of Agriculture – Export Organic Program	
September 2012	3	DAFF Export Organic Program	
November 2011	2	DAFF Organic and Bio-Dynamic Program	
January 2010	1	DAFF Organic and Bio-Dynamic Program	Page 14 of 19

## Attachment 2

### Example of EX11300 – CERTIFICATE OF INSPECTION FOR IMPORT OF PRODUCTS FROM ORGANIC PRODUCTION INTO THE EUROPEAN COMMUNITY

Eligible to be used for the export of certified organic products to the European Community (refer to 4 (2) above for list of countries). The EU specifies what is required on the Ex11300. The guidance on completing the EU Ex11300 is provided on the reverse side of the EU certificate.

#### CERTIFICATE OF INSPECTION FOR IMPORT OF PRODUCTS FROM ORGANIC PRODUCTION INTO THE EUROPEAN COMMUNITY

1. Issuing body or authority (name and address)		2. Council Regulation (EC) No 834/2007, Article 33(2) <input type="checkbox"/> Or Article 33(3) <input type="checkbox"/> or Commission Regulation (EC) No 1235/2008, Article 19 <input type="checkbox"/>	
3. Serial number of the certificate of inspection		4. Reference No authorisation under Article 19	
5. Exporter (name and address)		6. Control body or control authority (name and address)	
7. Producer or preparer of the product (name and address)		8. Country of dispatch AUSTRALIA	
		9. Country of destination	
10. First consignee in the Community (name and address)		11. Name and address of the importer	
12. Marks and numbers. Container No(s). Number and kind. Trade name of the product		13. CN codes	14. Declared quantity
<p>15. Declaration of body or authority issuing the certificate referred to in box 1.</p> <p>This is to certify that this certificate has been issued on the basis of the checks required under Article 13(4) of Regulation (EC) No 1235/2008 and that the products designated above have been obtained in accordance with rules of production and inspection of the organic production method which are considered equivalent in accordance with the provisions of Regulation (EC) No 834/2007.</p> <p>Date:</p> <p>Name and signature of authorised person <span style="float: right;">Stamp of issuing authority or body</span></p>			

Guidelines for the Issue of Organic Produce Certificates to all Markets			
Date Published	Current Version Number	Document Owner	Page Number
May 2014	4	Department of Agriculture – Export Organic Program	
September 2012	3	DAFF Export Organic Program	
November 2011	2	DAFF Organic and Bio-Dynamic Program	
January 2010	1	DAFF Organic and Bio-Dynamic Program	Page 15 of 19

16. Declaration of the competent authority of the Member State of the European Union who granted the authorisation or its designate.

This is to certify that the products designated above have been authorised for marketing in the European Community in accordance with the procedure of Article 19 of Regulation (EC) No 1235/2008, under the authorisation number mentioned in box 4.

Date

Name and signature of the authorised person

Stamp of the competent authority or its designate in the Member State

17. Verification of the consignment by the relevant authority of the Member State.

Member State:.....

Import registration (type, number, date and office of the customs declaration):.....

Date:.....

Name and signature of authorised person

Stamp

18. Declaration of the first consignee

This is to certify that the reception of the goods has been carried out in accordance with the provisions of Article 34 of Regulation (EC) No 889/2008.

Name of the company

Date

Name and signature of the authorised person

Guidelines for the Issue of Organic Produce Certificates to all Markets			
Date Published	Current Version Number	Document Owner	Page Number
May 2014	4	Department of Agriculture – Export Organic Program	
September 2012	3	DAFF Export Organic Program	
November 2011	2	DAFF Organic and Bio-Dynamic Program	
January 2010	1	DAFF Organic and Bio-Dynamic Program	Page 16 of 19



## NOTES

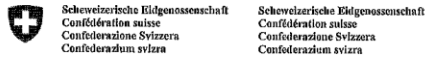
- Box 1: Authority or body or other designated authority or body as referred to in Article 13(3) of Regulation (EC) No 1235/2008. This body also completes box 3 and box 15.
- Box 2: This box indicates the EC Regulations which are relevant for the issue and use of this certificate; indicate the relevant provision.
- Box 3: The serial number of the certificate given by the issuing body or authority in accordance with Article 13(4) of Regulation (EC) No 1235/2008.
- Box 4: The authorisation number in case of import under Article 19. This box is completed by the issuing body, or when the information is not yet available at the time the issuing body endorses box 15, by the importer.
- Box 5: Name and address of the exporter.
- Box 6: Control body or authority for monitoring compliance of the last operation (production, preparation, including packaging and labelling) with the rules of the organic production methods in the third country of dispatch.
- Box 7: Operator who carried out the last operation (production, preparation, including packaging and labelling) on the consignment in the third country mentioned in box 8.
- Box 9: Country of destination means the country of the first consignee in the Community.
- Box 10: Name and address of the first consignee of the consignment in the Community. The first consignee shall mean the natural or legal person where the consignment is delivered and where it will be handled for further preparation and/or marketing. The first consignee shall also complete box 18.
- Box 11: Name and address of the importer. The importer shall mean the natural or legal person within the European Community who presents the consignment for release for free circulation into the European Community, either on its own, or through a representative.
- Box 13: Combined Nomenclature Codes for the products concerned.
- Box 14: Declared quantity, expressed in appropriate units (kg of net mass, litre, etc.)
- Box 15: Declaration of body or authority issuing the certificate. The signature and the stamp must be in a colour different to that of the printing.
- Box 16: Only for imports under the procedure laid down in Article 19 of Regulation (EC) No 1235/2008. To be completed by the competent authority in the Member State which granted the authorisation, or by the delegated body or authority in case of delegation in accordance with Article 13(7)b of Regulation (EC) No 1235/2008. Not to be completed where the derogation of Article 13(7)(c) of Regulation (EC) No 1235/2008 applies.
- Box 17: Shall be completed by the relevant Member State's authority either at the verification of the consignment in accordance with Article 13(1), or before the preparation or splitting operation in the circumstances referred to in Article 14 of Regulation (EC) No 1235/2008.
- Box 18: Shall be filled in by the first consignee at the reception of the products, when he has carried out the checks provided for in Article 34 of Regulation (EC) No 889/2008.

Guidelines for the Issue of Organic Produce Certificates to all Markets			
Date Published	Current Version Number	Document Owner	Page Number
May 2014	4	Department of Agriculture – Export Organic Program	
September 2012	3	DAFF Export Organic Program	
November 2011	2	DAFF Organic and Bio-Dynamic Program	
January 2010	1	DAFF Organic and Bio-Dynamic Program	Page 17 of 19

### Attachment 3

## Example of SWISS – Organic Produce Certificate – Swiss Confederation Import Certificate for the Import of Organic Farming Products -

Eligible to be used for the export of certified organic products to Switzerland. Switzerland specifies what is required on the Ex11300. The guidance on completing the SWISS is provided on the reverse side of the certificate.



### Swiss Confederation Certificate of Inspection for the Import of Products from Organic Production

1. Issuing Certification body or authority of the country of origin (name and address)		2. Import under: <input type="checkbox"/> Organic Farming Ordinance, Article 23 (list of Countries <sup>1</sup> ) <input type="checkbox"/> Organic Farming Ordinance, Article 23a (list of recognized certification bodies and inspection authorities) <input type="checkbox"/> Organic Farming Ordinance, Article 24 (individual authorisation)	
3. Serial number of the underlying certificate of inspection		4. Reference number of individual authorisation under Article 24 of the Organic Farming Ordinance	
5. Exporter (name and address)		6. Inspection body or authority (name and address)	
7. Manufacturer or preparer of the product (name and address)		8. Country of origin AUSTRALIA	
		9. Country of destination SWITZERLAND	
10. First consignee in Switzerland (name and address)		11. Importer (name and address)	
12. Marks and numbers. Container-No(s). Number and kind. Trade name of the product		13. Customs tariff number	14. Declared quantity in relevant units (kilograms, litres, etc.)
15. Declaration of body or authority referred to in box 1. This is to certify that the products designated in box 12 have been produced in accordance with the provisions of the Organic Farming Ordinance or of Regulation (EC) No. 834/2007 <sup>2</sup> . Date: Name and signature of authorised person                                  Stamp of issuing body or authority			

<sup>1</sup> According to Annex 4 of the FDA-Ordinance on organic farming (910.181) of 22 September 1997  
<sup>2</sup> Council Regulation (EC) No 834/2007 of 28 June 2007 on organic production and labelling of organic products

Guidelines for the Issue of Organic Produce Certificates to all Markets			
Date Published	Current Version Number	Document Owner	Page Number
May 2014	4	Department of Agriculture – Export Organic Program	
September 2012	3	DAFF Export Organic Program	
November 2011	2	DAFF Organic and Bio-Dynamic Program	
January 2010	1	DAFF Organic and Bio-Dynamic Program	Page 18 of 19

16. For imports under Article 24 of the Organic Farming Ordinance (individual authorisation); declaration of the competent certification body of the importer.  
 This is to certify that the products designated in box 12 have been authorized for marketing in Switzerland in accordance with Article 24 of the Organic Farming Ordinance.

Date:

Signature and stamp of competent certification body

17. Verification of the consignment by the Swiss certification body Import registration (number of customs receipt, date of import and customs office of the customs declaration).

Date:

Name and signature of authorised person

Stamp

18. Declaration of the first consignee

This is to certify that the reception of the goods has been carried out in accordance with Annex 1 point 8.5 of the Organic Farming Ordinance.

Name of the company

Date

Name and signature of the authorised person

Guidelines for the Issue of Organic Produce Certificates to all Markets			
Date Published	Current Version Number	Document Owner	Page Number
May 2014	4	Department of Agriculture – Export Organic Program	
September 2012	3	DAFF Export Organic Program	
November 2011	2	DAFF Organic and Bio-Dynamic Program	
January 2010	1	DAFF Organic and Bio-Dynamic Program	Page 19 of 19